

### GENERAL PURCHASING SPECIFICATION

Raw material metal activity I041-F du 21/12/16

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## 1- SUBJECT

This document defines the general supplying conditions for DELTA COMPOSANTS' suppliers for metal activity.

#### **2- DEFINITIONS**

<u>Critical dimensions</u>: characteristic marked with an asterisk \* on the purchase orders sent by DELTA COMPOSANTS to its suppliers For the material suppliers, the main critical dimensions are:

- diameter (round wires)
- side and diagonal (square wires)
- width and thickness (strip)
- tensile strength

#### 3- GENERAL SUPPLYING RULES

### 3.1 - Qualification of supply:

A qualification purchase order stipulating our standard quality requirements is sent to the supplier.

A compliance of the quality system quality of the supplier with requirements of ISO9001 norm is recommended. The supplier is required to guarantee the traceability of the provided products; we ask rules applied for this traceability when the supplier is not certified

On receipt of the supply, critical parameters are checked. A compliant supply generates the internal qualification, confirmed by the product acceptance of DELTA COMPOSANTS' customer. A non-compliant supply is returned to the supplier without payment.

#### 3.2 - Ship To Stock:

After acceptance of qualification purchase order by DELTA COMPOSANTS, the supply is considered as Ship To Stock status for subsequent purchase orders. From then on, the supplier is responsible for the quality of the products coming into DELTA COMPOSANTS. The supplies are directly integrated into the warehouse before utilization for production. Should a non-compliant supply be detected during production, a Raw Material Non-Compliance Form is sent to the supplier with a request for corrective and preventive actions.

#### 3.3 - Non-Compliance detected by the supplier:

If the supplier identifies one or more non-compliances to DELTA COMPOSANTS specifications, he has to immediately notify the DELTA COMPOSANTS Quality Department via a derogation request, reporting the following items:

- The type of non-compliance
- The cause of the non-compliance
- The quantity affected
- Corrective actions implemented to prevent recurring non-compliance

Products subject to a derogation request may not be delivered until DELTA COMPOSANTS has granted the derogation.

The derogation is only valid for the intended batch and may not be interpreted as a blanket waiver for subsequent batches.



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### 3.4 - Packaging and identification:

#### 3.4.1 - Packaging:

Unless specified in the product purchase order, the supplier is free to select packaging. The packaging should always be designed to protect the product from damage up to integration in DELTA COMPOSANTS.

#### 3.4.2 - Identification:

The supplier always has to identify each container with a label indicating the following items:

- Supplier identification
- Quantity and/or container weight
- Batch number and/or production period

When necessary or specified, container labels also have to indicate:

- Initial sample, pre-production
- Items accepted after derogation request (only if approved by DELTA COMPOSANTS)
- DELTA COMPOSANTS product reference

### 3.5 - Documents delivered with a supply:

- <u>Delivery note</u> giving the following items from the DELTA COMPOSANTS purchase order (purchase order number, product reference, quantity delivered...).
- Quality documents:
  - for material suppliers (wire, strip), a compliance certificate made up of:
    - DELTA COMPOSANTS purchase order number
    - Material description
    - Material chemical analysis
    - Measures on mechanical characteristics: tensile strength and elongation
    - Measures on dimensional characteristics (diameter, diagonal...)



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- The supplier states the conformity of his products:

- The supplier undertakes to report any important modification within its organization likely to influence the quality of supplied products and services (change of production site, change in process, subcontracting of an operation, change of supplier...).
- The supplier undertakes to send an acknowledgement of order to each purchase order sent by DELTA COMPOSANTS.
- The supplier also undertakes to inform the DELTA COMPOSANTS Purchasing Department in case of late delivery on a purchase order. Specified delivery times on purchase orders are delivery times as per arrival in DELTA COMPOSANTS.
- DELTA COMPOSANTS requires 100% on-time delivery performance from its suppliers.
- The supplier has to get a derogation acceptance from DELTA COMPOSANTS each time that the product or process is different from the one accepted during qualification.
- The supplier must ensure that all purchased materials used in product manufacturing respect the regulations of the country of manufacture and sale (regulations about environment, security...).

- the current directive RoHS	Yes	 No
- the current regulation REACH	Yes	No
- the current regulation Conflict Minerals	Voc	No

## **4- PROTECTION OF PERSONAL DATA**

You have a right to get to, revise and clear your personal data by contacting us by email at the address dc@dic.fr. Please specify in object: Request about GDPR (RGDP in French). You can take notice of our privacy policy on our website: www.delta-composants.fr

**Supplier Comment:** 

DELTA COMPOSANTS
Purchasing Manager
Sandrine HERMELINE

DELTA COMPOSANTS Quality Manager Thierry GIMET SUPPLIER Company stamp Signature of general management